



John E. Manning
District One

November 7, 2019

Cecil L. Pendergrass
District Two

Ray Sandelli
District Three

Brian Hamman
District Four

Frank Mann
District Five

Roger Desjarlais
County Manager

Richard Wesch
County Attorney

Donna Marie Collins
County Hearing Examiner

Jennifer Sapien
Barraco and Associates, Inc.
2271 McGregor Boulevard, Suite 100
Fort Myers, FL 33919

**RE: Application for Administrative Variance
ADD2019-00169
River Hall**

Dear Ms. Sapien:

The Zoning Section has reviewed the submission package for the above-referenced application in accordance with the submittal requirements contained in Sections 34-174, 34-201 and 34-203 of the Lee County Land Development Code (LDC). Please be advised that the application is insufficient at this time. Please provide the following items at your earliest convenience so that staff may continue the review of your application:

1. LDC Section 33-1482 requires applicants for administrative planned development zoning actions to conduct one publicly-advertised information session within the Caloosahatchee Shores Planning Community prior to obtaining approval or a finding of sufficiency. Please provide evidence that the required public information session was held and submit the required meeting summary document in accordance with this LDC Section.
2. LDC Section 34-201(a)(1)c requires an application to be initiated by no less than 75 percent of the total number of lot or parcel owners and the homeowners' association(s), if applicable where the property is a subdivision. Please submit a complete list of lot owners, identified by lot number, along with proof that all lot owners who did not join in the application were given written notice thereof by the applicants, with a verified list and fact of notice by sworn affidavit.

Please respond to the enclosed sufficiency review comments within thirty (30) calendar days of the date of this letter. This application will be considered withdrawn if no response is received within this timeframe.

Please feel free to contact me at (239) 533-8786 or ARodriguez4@leegov.com if you have any questions.

Sincerely,

DEPARTMENT OF COMMUNITY DEVELOPMENT

Electronically signed on 11/7/2019 by
Anthony Rodriguez, Principal Planner
Lee County Department of Community Development